

Dual Enrollment

Certain high school students may enroll in postsecondary institutions in order to earn credits for a high school diploma and/or a postsecondary degree at both levels. Students eligible for dual enrollment are only required to be on campus for the courses required to graduate. This program is open to all students who meet the following requirements:

Admission for Dual Enrollment Credit:

1. Have at least a 2.5 standard GPA on a 4.0 scale in completed high school courses;
2. Students must be in grade 10, 11, or 12. An exception may be granted by the Chancellor for students documented as gifted and talented in accordance with Alabama Administrative Code §290-8-9.12.
3. Students must have written approval of the appropriate principal or career and technical education program representative (if applicable) and counselor. Approval from secondary school officials indicates that the student has demonstrated both academic readiness and social maturity.
4. The post-secondary institution has the right to restrict a student's enrollment on the basis of academic readiness, social maturity, health and safety concerns, course availability, and/or local institutional policy.

Placement and Prerequisites:

1. All dually enrolled students must take a state-approved college placement test, where minimum placement is required, specifically for college-level English, math or reading courses. Students in the 10th or 11th grade registering only for career and technical courses may take a state approved placement test but are not required to do so. Colleges must ensure that all students take a state-approved college placement test prior to registering for dual enrollment courses for the 12th grade year.
2. Students must meet all applicable prerequisites prior to enrolling in courses.
3. Developmental courses (those numbered below 100) are not offered through dual enrollment.

Continuous Eligibility for Dual Enrollment for Dual Credit:

1. Students who meet the criteria for initial admission for a Dual Enrollment for Dual Credit program will maintain continuous eligibility so long as they earn a grade of C or better in all attempted college courses.
2. Students who fail to meet this minimum grade requirement or who withdraw from a course will be suspended from the program for a minimum of one term. The one-term suspension may not be served during the summer. The student may not re-enroll until the suspension has been served. For re-entry, the student must reapply to the program and must meet the minimum grade point average requirements.

Course Offerings:

1. Dual Enrollment for Dual Credit courses offered by the postsecondary institution shall be of postsecondary/college level. Students may be exposed to and be involved in discussions of mature subject-matter. Course curricula will not be modified. Courses may be offered at approved locations on or off the institution's campus(es). Courses may be canceled at the discretion of the institution for reasons such as, but not limited to, low enrollment or lack of credentialed faculty.
2. Courses offered by postsecondary institutions shall be drawn from the respective institution's existing academic inventory of credit courses. Only courses required in the student's program of study will be eligible for Dual Enrollment for Dual Credit. *Developmental courses (those numbered below 100) are not offered through dual enrollment.*

Payment of Tuition, Fees and Additional Associated Costs:

1. Students in Dual Enrollment for Dual Credit courses are responsible for the cost of tuition, fees, textbooks, and materials and supplies as required in the syllabus of each course at the institution, unless covered by alternative funding sources. Dual Enrollment scholarship funds may be provided for required items that are listed in the college course syllabus.
2. Students who fail to pay tuition and fees by the end of the drop/add period are not considered enrolled and may automatically be dropped from course rolls. The appropriate LEAs and/or other secondary educational entities will be notified.

Grading:

1. Students earning Dual Enrollment credits for classes taught on the college level will receive ten (10) additional numeric points on the semester average for the course and one (1) additional quality point for the course.
2. For ranking purposes, first semester grades only will be counted unless the college releases a mid-term average corresponding to the third nine-weeks grade (this is only applicable during grade 12. For example, dual enrollment courses taken prior to the senior year will count first and second semester).
3. In order to earn credit at the community college level, the student must earn a 70 or higher (refer to *Continuous Eligibility for Dual Enrollment for Dual Credit*) In the case that the grade received from the community college is below a 70, the student will earn 1 high school credit for the course if the grade is between a 60 and 69. In the case that the course failed at the community college level in first term, the student will be placed in the equivalent second semester course to earn the remainder of his or her credit.

Dual Enrollment for Dual Credit Limitations:

1. Student enrollment in a combined number of high school and college courses per term will not exceed that which is educationally sound as determined by the institution and the LEA and/or other secondary educational entity.
2. Credit awarded. One (1) three-semester-credit-hour course at the postsecondary level shall equal one (1) high school Carnegie credit in the same or related subject at the secondary level. In the case of English 11 and English 12, additional action is required. LEAs may determine, in conjunction with the college, how credit for English 11 and/or English 12 is awarded. For courses that are more than three credit-hours, the college and LEA will need to agree to a crosswalk of courses.
3. Students must have signed parental permission for travel off the high school campus.
4. Transportation responsibility. Transportation is the responsibility of the parent/guardian of such students unless otherwise negotiated between the institution and the secondary educational entity.